

15% Over the Shoulder Review

Upon completion of the Grade and Alignment Concept, the consultant shall set up a meeting with the assigned City Project Manager to go over the preliminary grade and alignment. Other City staff may be in attendance. The consultant shall bring a strip map detailing the preliminary grade & alignment, and shall cover it with the City Project Manager whom will provide input and direction. It is the responsibility of the consultant to take notes and prepare minutes for this meeting. The advantages/disadvantages of modifying the grade and alignment shall be discussed and the City shall provide direction, and approve the grade and alignment prior to 30% plans being submitted. This may require the consultant to revise the roll plot and provide multiple iterations until a grade and alignment are decided upon.